

## **TERMS OF REFERENCE**

**Post:** Development Planning Consultant (National)

**Duration:** 6 Months (ALD)

**Location:** Xai-Xai, Gaza Province, Mozambique

**Start Date:** 15 April 2006

### **Context of the Consultancy:**

In 2005, the Provincial Government of Gaza and civil society organizations decided to elaborate a Provincial Strategic Plan to find a common vision supporting the development of the territory and its communities.

The Government of Gaza recognized that, in their efforts to elaborate a Strategic Plan based on several consultations with local actors, the lack of a structured mechanism of local planning and participation, as well as the weak capacity at technical and administrative levels have led to sub-optimal results. The Government considers that the process needs to be conducted in an integrated manner and has requested urgent assistance from UNDP and FAO in order to reach a comprehensive vision, which addresses poverty reduction and equitable development, cross-cutting issues (HIV & AIDS, ICT, environment, disaster risk reduction and food security) in an effective, timely and sustainable way.

The strategic plan should use innovative approaches for drought mitigation and water management, as this province has been chronically affected by natural disasters.

### **Job Description Summary:**

Adopting the participatory approach (e.g. government, civil society, including traditional leaders, religions organizations and private sector, etc), the consultant will assist the Government of Gaza province in the formulation of the Provincial Strategic Plan, enabling the province to reach national plans objectives (e.g. Government 5 Years Plan, PARPA II, sectoral plan and strategies and the MDGs).

### **DUTIES AND RESPONSIBILITIES:**

Under direct supervision of the UNDP Deputy Resident Representative/ Programme, and close coordination with the Decentralization and Local Development Specialist, the consultant will:

1. Establish with the MDG based Gaza provincial government a mechanisms of coordination for the formulation of the Gaza Strategic Plan document, ensuring participation of all stakeholders.
2. Identify in close collaboration with UNDP additional technical expertise required.
3. Review the existing document, making concrete proposals to ensure a sustainable integrated strategy for the local development and MDGs localization (e.g Draft Strategic Plan, Gaza district profiles, sectoral policies and strategies, namely, environment, decentralised planning strategy, rural development strategy, National

Plan on HIV, Master Plan on Tourism, Water National Plan National disaster plan, ICT policy, Gender Policy, etc)

4. Prepare in collaboration with the provincial & District Governments, and all development stakeholders the Provincial Strategic Plan (PSP),
5. Work in collaboration with the all UN agencies, such as UNICEF, UNESCO and WHO according to their respective mandate, presence in the province. In particular the consultant will work in close collaboration with FAO on all matters related to drought mitigation and rural development, and UNDESA's expertise on water management.
6. Debate the draft document with representatives of the Gaza government, private sector, civil society, bilateral and multilateral partners and UN agencies
7. Support to the Gaza task force on the organization of a Conference to launch the Provincial Strategic Plan.
8. Prepare the draft document for capacity building and future intervention (PRODOC).

**Deliverables:**

- First week, the methodology approach to be adopted and the timeline,
- By end of May, the first draft of the Strategic Plan
- By June the final draft
- By July, to support preparation of the conference
- By September, the draft project document for Gaza future support

**Experience and Qualifications:**

- A sound knowledge and experience of decentralized systems of planning and finance at provincial and district level and of participative planning approaches in sub-Saharan Africa
- At least 10 years of experience as an advisor or consultant in the development area in sub-Saharan Africa or similar developing countries.
- Working experience in Mozambique and knowledge of Mozambican public administration, planning and financial management systems would be an asset;
- Proven track record in conduct strategic planning and gender sensitive exercises;
- Knowledge of MDG based approaches
- Fluency in Portuguese and English with good communication skills;
- Good team leader and ability to meet deadlines