

TERMS OF REFERENCE

Post Title: Programme Analyst - HIV/AIDS

Organization: UNDP

Location: Maputo

Duration of Assignment: 1 year

Duties and Responsibilities:

- 1- Analyses the socio-economic environment and uses this to identify areas eligible for UNDP support and intervention, develop programme/project proposals in the context of national priorities and UNDP strategic focus area of HIV/AIDS,
- 2- Promotes the policies and strategies of UNDP on HIV/AIDS, in collaboration with UNAIDS and the UNDP HIV/AIDS Regional Project, in Pretoria, including advising on adaptation to meet national/local needs and realities. Contributes to the formulation of policy and other strategic documents such as the CCF, SRF, ROAR in the area of HIV/AIDS.
- 3- Identifies funding, capacity and technical needs for an expanded response to HIV/AIDS and via networking, consultations and other means, facilitates the identification of partners that can be responsive to such needs,
- 4- Provides technical and advisory services to the Government and other national partners on mainstreaming HIV/AIDS into poverty reduction strategy papers and development practices.
- 5- In collaboration with partners designs and formulates programmes and project documents in the area of HIV/AIDS; including monitoring and evaluation mechanisms,
- 6- Ensure that cross cutting issues of gender, HIV/AIDS and Human Rights are incorporated in all activities and processes.
- 7- Monitors ongoing projects and programmes in the area of HIV/AIDS, in collaboration with UNAIDS, financially through FIM; to ensure timely delivery of inputs according to targeted expenditure/deliver levels.
- 8- Represents UNDP in various fora related to HIV/AIDS. Provides development advisory services and acts as HIV/AIDS focal point, working closely with stakeholders in this area,
- 9- Performs other ad hoc assignments as required, specifically related to HIV/AIDS,

Experience

- At least five years specialized experience in HIV/AIDS and development

MINIMUM QUALIFICATIONS:

- Masters Degree or equivalent in Social Sciences or related development field

Language requirements

- English

Experience

- At least five years specialized experience in HIV/AIDS and development